

TERMS AND CONDITIONS

Article 1

Fundamental provisions

- 1) Educational programme Language preparation course for higher education in the Slovak Republic (hereinafter „educational program“) is realised by University of Central Europe in Skalica NPO (hereinafter UCEU) that acts as private university under name of University of Central Europe in Skalica (hereinafter „school“).
- 2) Contractual relationship between UCEU and a foreign candidate of educational programme study is conditioned by:
 - Written agreement of the candidate with Terms and conditions signed and delivered to the address of University of Central Europe in Skalica, Kráľovská 386/11, 909 01 Skalica, Slovak Republic
 - Full payment of the cost for the educational programme. The fee is specified in Acceptance letter.
- 3) According to point 2 of this article students will be allowed to start the course as soon as FULL PAYMENT is received by the UCEU, the fee for the course is specified in the Acceptance letter.

Article 2

Obligations of the candidates of educational programme

- 1) Before the onset of the study the prospective student is obliged to:
 - Provide a full payment of the fee for educational activity via bank transfer according to details (mount of the fee, payment deadline, and bank detail information) in Acceptance letter.
 - Send Terms and Conditions together with filled in personal details and signed to the address of the University (see Article 1).
 - Make sure that prospective students arrive on time to a given place and time schedule of the course registration, which are specified in the Acceptance letter.
 - Student pays for all expenses related to travel, accommodation, meals as well as others, which are relevant to the stay in the Slovak Republic.
- 2) After the arrival to the Slovak Republic the participant of the educational programme is obliged to:

- Register and begin the study of educational programme in a time specified in the Acceptance letter.
 - Render visa or residence permit of the Slovak Republic, which will be valid during the whole time of educational programme must be submitted at the enrolment.
 - Undergo an entry medical examination in a compliance with all laws and regulations of the Slovak Republic at student's expense and arrange health insurance, accident insurance as well as other types of insurances independently.
- 3) During the duration of the educational programme the participant is obliged to:
- Perform the duties arising from the School policy.
 - Abide by the school's internal regulation.
 - Fulfil obligations arising from the Act. 404/2011, the law on residence of foreigners and supplementing certain acts as well as to comply with relevant generally binding legal regulations of the Slovak Republic.
- 4) The participant of the educational programme is responsible for damages caused during the educational programme on the property of the UCEU or property of third persons.
- 5) In case that the participant of the educational programme does not enter the study by the programme's deadline, he/she shall notify Rector of the school in writing within three days, stating the reason of missing the enrolment.
- 6) In case that the participant is unable to enrol within the deadline due to serious personal or health reasons, then he/she may request to enter the educational programme in a later date. The late onset of the study does not entitle the student to seek compensation from the UCEU for missed lessons.

Article 3

Obligations of the UCE

- 1) The UCEU is obliged to:
- To ensure the issuance and dispatch of the admission letter and Acknowledgement of payment receipt of the educational programme by the school upon receipt of payment for the educational programme specified in the Letter of Acceptance and upon delivery of signed Terms and Conditions to address of the school.
 - To secure registration of the participants of the educational programme;

ensure that they receive necessary information about timetables, classes and any other information concerning the course attendance.

- To provide educational activities to extend specified in study plan of the educational programme.
- To secure the realisation of the final exam of the educational programme.
- At the registration participants will be provided with full text of the School's policy and regulations that will be required to oblige, the requirements of this article are met by publication of the School's policy on the UCEU website.

Article 4

Termination of the contractual relationship

- 1) The contractual relationship ends by:
 - Successfully passing the final examination of the educational programme.
 - Not entering the study in the date stated in the Article 2 of the Terms and conditions. In that case the contractual relationship ends on 4th day after the start date of the course.
 - Student's withdrawal from study of educational programme given in written form and sent to the address of the school. In that case the contractual relationship ends on the day after receiving the written notification.
 - Exclusion from the study in written form from the school when the rules of School's policy are violated. In that case the contractual relationship ends on the day of receiving of decision on exclusion from the educational programme.

Article 5

Financial relationship

- 1) The participant of the educational programme does not have the right to claim the fee for educational programme in case of termination of the contractual relationship, see Article 4.
- 2) The participant of the educational programme does not have the right to claim the fee for the educational programme in case of not entering the educational programme, see Article 2.
- 3) Entering the educational programme late, see Article 2, does not entitles the



participant to claim any full or partial refund for the programme.

- 4) In some individual cases a statutory authority may decide to refund part of the payment of the educational programme. There is no legal entitlement for partial or full refund.

Article 6

The final provisions

- 1) The prospective student agrees with processing of his/hers personal data for management of study agenda in the extent of information given in the application form for educational programme.

Name and Surname of the participant of the educational programme

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Date of Birth..... Passport number

Place Date.....

Signature of the participant of the educational programme who agrees with Terms and conditions written above

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